Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy

Minutes of the Full Council Meeting

held at Itchen Abbas & Avington Village Hall

on Wednesday 6th July 2023 at 7.00 pm

Members Attending:

Cllr Appleby (Chairman), Cllr Andrews, Cllr Beresford, Cllr Langford, Cllr Rosewell, Cllr Wolfe, Cllr Moffat joined at 7.09 pm.

In Attendance:

Cllr Gordon-Smith, Cllr Power, Richard Doughty (Parish Clerk).

The meeting was opened at 7.01 pm.

1. **Apologies Received**

Cllr Jeffes, Cllr Percy, Cllr Isaacs, Cllr Porter.

2. **Public participation and Declaration of Interest**

One member of the public was present, and no declarations of interest were made. The member of the public enquired about Boomtown signage, renovation works at a house in the Parish, the timing of the minutes of the Annual Parish Meeting and the car parking space on the verge on Avington Park Lane.

3. **Approve the minutes from 14th June 2023**

The Minutes of the Full Council Meeting held on 14th June were approved by all as a correct record and were signed by the Chairman.

Matters Arising: There were no matters arising.

4. **City and County Councillor Reports**

The City and County Councillor Reports were noted. The Council discussed the Cart & Horses Improvement Proposal Engagement Event on 19th July 2023.

5. **Financial Matters**

a) To approve the Bills to Pay

The Bills to Pay lists were reviewed, approved, and signed.

b) Annual Governance and Accountability Return (AGAR)

The Parish Clerk confirmed that the AGAR had been submitted to BDO LLP and that receipt had been acknowledged.

c) To sign Conflict of Interest with BDO LLP form.

The Council confirmed that there were no conflicts of interest with BDO LLP. The Parish Clerk and Chairman signed the certification.

d) Discuss Finance and Audit Committee.

The Terms of Reference for the Finance and Audit Committee were discussed, approved, and signed.

6. **Planning Matters**

a) Planning Applications received up to 5th July 2023

i. Case No: **SDNP/23/01110/HOUS**

Location: 3 Baxter Cottages Station Close Itchen Abbas Hampshire SO21 1AY

Proposal: (AMENDED PLANS AND PROPOSAL 29.06.23) Installation of single traditional pitched roof dormer to rear elevation, insertion of roof lights to front elevation, extension at rear ground and first floor level to provide additional living accommodation.

Comment by: 13th July 2023

No Comment

ii. Case No: **SDNP/23/02599/HOUS**

Location: 5 Chapel Field Chapel Field Lane Hampshire SO21 1EP

Proposal: Replacement 2 storey rear extension, single storey and 2 storey side extension loft conversion with rear dormer and front Velux windows

Comment by: 20th July 2023

No Comment

iii. Case No: SDNP/23/02826/HOUS

Location: Abbey Cottage Rectory Lane Itchen Abbas Hampshire SO21 1BN

Proposal: Replacement of existing detached 2-bay garage and lean-to carport, with a double carport and single garage, with home office/ancillary floorspace above. Resubmission of application SDNP/23/00778/HOUS to include dormer window.

Comment by: 2nd August 2023

No Comment

7. **Environment Working Group**

a) The Council noted the Environment Working Group report.

b) The Chairman thanked the Councillors that had organized and worked on the Green Homes Fair. It was agreed it was a success. He extended thanks to Yvette Riley for her hard work.

c) Cllr Langford briefed the Council on the energy savings resulting from the installation of solar panels on Itchen Abbas & Avington Village Hall.

8. **Rights of Way Working Group**

a) The Council noted the Rights of Way Working Group report.

b) The Rights of Way Working Group reported they were very pleased with the performance of the ride on mower.

9. **Portfolio Holders Reports**

a) Open Spaces

The Council discussed and noted the Play Inspection Reports.

Cllr Beresford briefed the Council on items he was considering for repair at Couch Green and Old School Field.

b) Highways & Transport

i) M3/J9 – Nothing to report.

ii) Cart & Horses Junction – Nothing further to report following earlier discussion.

iii) Twenty is Plenty – It was requested that the Parish Clerk insert a link to its response to the campaign.

iv) Cllr Rosewell raised concerns regarding road signs and the railings on bridge in Easton.

v) Cllrs Langford and Rosewell confirmed they were to attend a Winchester Walking Plan meeting on 20th July 2023.

vi) The Council noted that the bus fare cap was to be extended.

c) Website – Nothing to report.

d) Law & Order – Nothing to report.

e) Village Halls – Cllr Langford reported that Itchen Abbas & Avington Village Hall had initiated a project to finance and procure a ground source heat pump. Other Village Halls – Nothing to report.

10. **Note Correspondence Received**

None

11. **Items for Consideration at the next meeting**

Boomtown Liaison – It was noted that Cllr Moffat had attended a Boomtown liaison meeting and Cllrs Appleby and Langford had not received and invitation. The Parish Clerk was instructed to write to Boomtown to make sure all three Councillors are invited in the future.

12. **Date and time of next Full Council Meeting:**

Thursday 7th September 2023 at 7.00 pm at Itchen Abbas & Avington Village Hall. The meeting was closed at 8.21 pm.