



Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy

Minutes of the Full Council

held at Itchen Abbas and Avington Village Hall

on Thursday 9th June 2022 at 7.00 pm

Members Attending:

CLlr Appleby (Chairman), CLlr Langford, CLlr Percy, CLlr Riley, CLlr Rosewell, CLlr Wolfe

In Attendance:

CLlr Margot Power, Richard Doughty (Parish Clerk)

1. **Apologies Received:**

CLlr Moffat, CLlr Andrews, CLlr Jeffes, CLlr Beresford, CLlr Jacqui Porter, CLlr Fiona Isaacs

2. **Public participation and Declaration of Interest:**

There were no members of the public present and no declarations of interest were made.

3. **Approve the minutes from 4th May 2022.**

The [Minutes of the Full Council Meeting held on 4th May 2022](#) were approved by all as a correct record and were signed by the Chairman.

Matters Arising:

Item 3i: The Council discussed the indemnity and legal cover limits in the insurance policy. It was noted that the insurance brokers had suggested that the limits in the policy were considered appropriate to many of their other Councils. They requested more information on what limits the Council expected and advised that other sections of the policy may cover the risks the Council is reviewing. It was agreed to refer the Item to the Finance & General Purposes (F&GP) Committee for discussion.

Item 3ii: CLlr Appleby briefed the Council on the next steps to be taken to progress the petition to change the parish into a single ward and handed out petition forms to Councillors. It was agreed that written instructions for the petition were needed and that the total signatures required was 250.

Item 3iii: The Parish Clerk confirmed that PW Groundworks had been paid on 12th April 2022.



The Council discussed the meeting with Ukrainian refugees that have relocated to the Parish. The Council discussed the provision of bus passes and language lessons. Other focal areas discussed were driving lessons, childcare, household equipment, clothing, and bicycles.

It was suggested and agreed that the Parish bid for a grant from Hampshire County Council to support Ukrainian refugees.

Proposed by Cllr Appleby

Seconded by Cllr Langford

All Councillors present agreed.

The Council noted that it would be interested in inviting the Police & Crime Commissioner to a Parish Council meeting in the future.

4. **City and County Councillor Reports**

The Council noted written City Council reports.

Cllr Margot Power explained that she expected people demanding 20 mph speed limits to contact their parish councils and that it was likely we would receive inquiries. It was agreed that the F&GP Committee was to refocus on the Twenty is Plenty initiative and that Cllr Wolfe would lead.

Cllr Power explained that WCC had a slight underspend but that in reforecasting it looked likely that the underspend would be impacted by increased inflationary costs.

5. **Adopt [Grievance Policy](#)**

Proposed by Cllr Riley

Seconded by Cllr Appleby

All Councillors present agreed to adopt the Grievance Policy.

6. **Adopt [Disciplinary Policy](#)**

Proposed by Cllr Riley

Seconded by Cllr Appleby



All Councillors present agreed to adopt the Disciplinary Policy.

7. Financial Matters: Lead Councillor – Cllr Riley

- i. The Council noted the [Draft Minutes of the Finance and General Purposes Committee Meeting of 19th May 2022.](#)
- ii. The Bills to Pay was approved and signed.
- iii. The Annual Governance and Accountability Report 2021/22 (AGAR) was discussed. The Annual Internal Audit Report 2021/22 was outlined by Cllr Riley.

The Annual Governance Statement (Section 1) was approved.

Proposed by Cllr Riley

Seconded by Cllr Percy

All Councillors present approved Section 1.

- iv. The Accounting Statement (Section 2) was approved.

Proposed by Cllr Riley

Seconded by Cllr Percy

All Councillors present approved Section 2.

8. Planning Matters: Lead Councillor – Cllr Langford

- i. The Council noted the [Draft Minutes of the Planning Committee Meeting of the 19 May 2022.](#)
- ii. The Council noted the SDNP Enforcement Cases spreadsheet. The Council discussed the Alleged unauthorised development of a new car park on Avington Park Lane SDNP/22/00048/OPDEV and asked if Cllr Power could obtain an update.
- iii. Planning Applications for discussion received by 31st May 2022:

a) Case No: [SDNP/22/02332/FUL](#)

**Location: The Coach House Worthy Park Lane Kings Worthy
Hampshire SO21 1AN**

Proposal: Minor Extension and External and Internal Alterations to Coach House (Grade II listed) including:



- a) Removal and relocation of some existing partitions within the Coach House;
- b) Removal of existing timber staircase between ground and first floor within the Coach House and replacement with new re-oriented staircase;
- c) Infilling of existing enclosed yard and changes to existing caretakers office (built as an extension at the time of and under the permission for the recent works to provide the new kitchen and dining room) to provide a larger room, with new door from existing Coach House. This will include new window openings in the new link and a flat roof light into the existing flat roof.

Comment by: 17th June 2022

No Comment

b) Case No: SDNP/22/02333/LIS – 0 Documents

**Location: The Coach House Worthy Park Lane Kings Worthy
Hampshire SO21 1AN**

Proposal: Minor Extension and External and Internal Alterations to Coach House (Grade II listed) including:

- a) Removal and relocation of some existing partitions within the Coach House;
- b) Removal of existing timber staircase between ground and first floor within the Coach House and replacement with new re-oriented staircase;
- c) Infilling of existing enclosed yard and changes to existing caretaker's office (built as an extension at the time of and under the permission for the recent works to provide the new kitchen and dining room) to provide a larger room, with new door from existing Coach House. This will include new window openings in the new link and a flat roof light into the existing flat roof.

Comment by: 17th June 2022

No Comment

c) Case No: [SDNP/22/02207/HOUS](#)

Location: Beeching Old Station Road Itchen Abbas Hampshire SO21 1BA

Proposal: Single Storey rear extension with basement

Attic conversion with rear dormer windows and velux rooflights to front elevation Open front porch

Comment by: 23rd June 2022

Object

The size increase appears to be more than the 30% permitted by Policy SD31

The application is difficult to comment on as:



The preapplication advice of the planning authority is not available

There is no design and access statement

The ecosystem services are generic, they could be detailed

d) Case No: [SDNP/22/02635/HOUS](#)

Location: Dymoke House Church Lane Easton Hampshire SO21 1EH

Proposal: Pool and detached pool house in the grounds of a listed building.

Comment by: 28th June 2022

Object

We do not object to the principle of a swimming pool or pool house at the property, but we support the Heritage and Planning officers pre application advice on the location and scale of the proposals.

e) Case No: [SDNP/22/02636/LIS](#)

Location: Dymoke House Church Lane Easton Hampshire SO21 1EH

Proposal: Pool and detached pool house in the grounds of a listed building.

Comment by: 28th June 2022

Object As above

9. Environmental Matters

Cllr Percy highlighted that there was an article in the Hampshire Chronicle about the Tree Planting Party. Cllr Appleby thanked all Councillors and in particular Cllr Percy for helping to arrange the party.

The Council discussed the draft letter to Hampshire Council County objecting to the requirement to book to use recycling centres. Cllr Appleby agreed to finalise and send the letter.

The Council discussed the DEFRA survey at <https://consult.defra.gov.uk/waste-and-recycling/consultation-on-diy-waste-and-call-for-evidence>. Cllr Appleby agreed to complete the survey on behalf of the Council and several other Councillors indicated their



intention to complete the survey as individuals.

Cllr Wolfe updated the Council on the draft Environmental Survey on Survey Monkey. It was agreed that the Council will all trial the survey and that it should be launched as soon as possible.

It was decided that the survey link would to be available in the Itchen Valley News, the Itchen Valley Parish Council Facebook and website pages and the Itchen List. Additionally, individual invitations would be sent to Parish residents. The survey is to include a question to identify if the person lives in the Parish. Cllrs Percy and Wolfe are to expedite the survey launch.

Cllr Power left the meeting at 8.26 pm.

10. **Rights of Way Matters – Cllr Rosewell**

The vineyard path has been mown and work will be done to improve the section of uneven path to make it easier in the future.

The Lengthsman has mown Footpath 22. This has improved access to Footpath 49. Cllr Rosewell briefed the Council that the next scheduled visit is not until the end of August. The Council discussed additional days prior to this, and it was decided to request two extra days work from the Lengthsman.

Hampshire Countryside Services (HCS) have indicated that funding of approximately £9,000 per path is available for work to Footpaths 49 and 52 in the amount. The challenges and difficulties in carrying out the work was discussed. Both paths are inaccessible by any kind of vehicle or machinery, and it is likely that the funding available will not be enough to carry out all aspects of the work required. It was agreed to obtain quotes from PW Groundworks for the work to both paths and discuss these with HCS. It



was further agreed that the priority should be Footpath 52 if funding does not cover both footpaths.

IVPC obtained a quote for works on Footpath 12/50, but HCS have advised they are not able to approve or provide funding for this.

11. **Portfolio Holders Reports**

- i. Footpaths – Nothing further to report.
- ii. Open Spaces – It was noted that the Couch Green inspection report remains to be located and reviewed.
- iii. Highways – Cllr Appleby is to report a sign facing the wrong way on the B3047 westerly approach to the junction with Easton Lane.
- iv. Transport – Nothing to report.
- v. Website – It was agreed that Cllr Wolfe follow up with Itchen Valley News regarding removing historical copies of the magazine.
- vi. Law & Order – Nothing further to report.
- vii. Village Halls – It was reported that Easton Village Hall is looking into solar panels but are monitoring similar proposed work at Itchen Abbas & Avington Village Hall.

12. **Note Correspondence received for April 2022.**

Cllr Appleby mentioned that he had received a letter of thanks from Amelia Ashton for the Tree Planting Party.

13. **Items for Consideration at the next meeting:**

Cllr Appleby outlined that an Emergency Planning Working Group is to be established.

14. **Date and time of next Full Council Meeting:**

7th July 2022 at 7.00 pm at Martyr Worthy Village Hall.

The meeting was closed at 8.59 pm