



**Minutes of the Full Council Meeting held  
at Easton Village Hall on  
Thursday 5<sup>th</sup> March 2026 at 7.00pm.**

**Members Attending:**

Cllr Appleby (Chairman), Cllr Andrews, Cllr Johnston, Cllr Langford, Cllr Moffatt, Cllr Swinstead, Cllr Wolfe

**In attendance:**

Cllr Porter Hampshire County Council (HCC), Cllr Gordon-Smith Winchester City Council (WCC), Victoria Richardson (Clerk)

**1. Apologies received:**

Itchen Valley Parish Council (IVPC) Cllr Beresford, Cllr Jeffes, Cllr Knight  
Winchester City Council (WCC) Cllr Pinniger, Cllr Power

**2. Declaration of interest:**

Cllr Johnston regarding planning application discussions.

**3. Public participation:**

None

**4. Minutes of the last meeting:**

**Resolved:** The minutes of the Full Council meeting held on 5<sup>th</sup> February 2026 were approved and signed by the Chairman.

**5. City and County Councillor Reports:**

Reports from HCC and WCC were noted.

Cllr Porter reported that there is currently no risk to small local Country Parks being sold. The meeting agreed that IVPC would like first refusal if Avington Country Park were to become available. Cllr Porter had met with HCC Highways regarding the reporting tool for potholes and they had taken onboard her recommendation for improvements for the public to report them. She continues to have discussions regarding 67 bus service including the guidelines for where a 'socially necessary' service is required.

Cllr Gordon-Smith reported on the progress being made with the Central Winchester regeneration project.

**6. Council Matters:**

- a) **Noted:** The clerk will investigate options for a simple flow-chart IVPC Emergency Plan
- b) **Noted:** Alresford Mens Shed have kindly offered to do the repairs required on the Easton noticeboard. Cllr Appleby to liaise with them.
- c) **Resolved:** Due to local elections the AMC and FCM May 2026 will now be on 14<sup>th</sup> May at



Easton Village Hall.

## 7. Financial Matters:

- a) **Resolved:** Cllr Johnston approved February Bank Reconciliation (attached)
- b) **Resolved:** Cllrs Johnston and Wolfe approved the Bills to Pay (attached)
- c) **Resolved:** The Council approved and adopted the updated [Financial Risk Register](#).
- d) **Resolved:** The Council approved and adopted the updated [Business Continuity Plan](#).
- e) **Resolved:** The Council approved and adopted the updated [Financial Processes and Internal Controls statement](#).

## 8. Highways & Transport:

- a) **Noted:** Cllr Wolfe reported on M3/J9 Improvement Project and had circulated their latest updates on progress. He is still highlighting the ongoing issues that are affecting Chapel Lane when diversion routes are in place and continues to raise awareness to National Highways and HCC Highways for resolution. There will be overnight closures on the Spitfire Link North and Southbound from 27<sup>th</sup> March to 1<sup>st</sup> May, 9pm-6am, 5 days a week which will be posted on IVPC website.
- b) **Noted:** Cllr Wolfe will feedback to Steve Caulston some comments from initial trial of the 'My Ideal Bus Journey' campaign tool and will then see if there is enough community support for the improved bus service. Once the online platform has been updated it will be publicised in Itchen Valley News, on the Itchen List, on IVPC website and mentioned at the Annual Parish Meeting.
- c) **Noted:** Cllr Wolfe has approached three residents who are interested in being part of a deputation to HCC regarding ongoing traffic issues in Easton. They will need help preparing for the next HCC meeting on 21<sup>st</sup> May.
- d) **Noted:** Leander Architectural have been instructed to supply the replacement fingerpost and anticipate the installation date will be at the end April/early May.

## 9. Website:

Cllr Wolfe will try and obtain analytical data from Google regarding IVPC web traffic.

## 10. Law & Order:

- a) **Noted:** To proceed with Crime Prevention Meeting on Monday 18<sup>th</sup> May at Martyr Worthy Village Hall.
- b) Cllr Swinstead noted a new community- focused app 'Eyes on' which is a digital tool for reporting crime.

## 11. Planning applications received up to 26<sup>th</sup> February 2026 and all other planning matters

Application No. [SDNP/26/00099/LIS](#)

[SDNP/26/00098/HOUS](#)



# Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy

Location Easton Lodge Avington Park Avington Hampshire SO21 1DF  
Proposal Proposed extension at Easton Lodge, SO21 1DF comprising the following: i. Increase height and reconfiguration of the roof of the 1971 northeast extension, to accommodate an additional floor with new dormer windows; ii. Alterations to northeast extensions windows and patio doors; iii. New stair, enlarged sitting room; iv. New bedroom with shower and dressing areas; v. Replacement of ridge tiles to main roof with more historically accurate rollmop leadwork and replacement kennel roof structure and tiles.  
Comment No comment

Application No. [SDNP/26/00528/LIS](#)  
Location Martyr Worthy Place Bridgets Lane Martyr Worthy Hampshire SO21 1AW  
Proposal Removal of broken, unusable and unsafe open register cast-iron hob grate in living room to a more efficient, safer and environmentally-friendly stove by Hetas-registered Heron Property Services. The current grate dates from the Victorian era with "T. Elsley" and " No 13" inscribed in to the back of the fire plate (please see "Lalonde Existing" Figs 4-6 for photographic evidence). The fireplace is not Georgian. Thomas Elsley was a Victorian fire place manufacturer. A twin flue 904 chimney liner will be fitted by Hetas-certified Heron Property Services, but there would be no visual change to the appearance of the property. In its place, a Clock Blithfield 5 kW stove. This has an EnergyRating of A+ and an efficiency rating of 84.3%. The marble mantelpiece would be retained. The open-fire hob grate would be cut out but retained at the property. Pre-app advice was sought and all conditions have been met. The fireplace has been successfully dated, the chimney has been swept and detailed specifications have been submitted (in conjunction with this application).  
Comment No comment

Application No. [SDNP/26/00778/LIS](#)  
[SDNP/26/00777/HOUS](#)  
Location Chilland Ford Lower Chilland Lane Martyr Worthy Hampshire SO21 1EB  
Proposal Demolition of existing conservatory and flat roof extension to the western elevation and replacement with a two-storey extension, creation of a new entrance at ground floor to the northern elevation, replacement of existing windows and



	doors and minor internal reconfiguration to the ground floor utility room and first floor hallway/landing
Comment	No comment

Cllr Langford noted that the South Downs National Park Authority (SDNPA) have issued a technical advice note regarding retrofitting climate change measures to older houses.

## 12. Environment Working Group (EWG)

- a) **Noted:** Cllr Moffat will collect equipment required and will co-ordinate with the 5 Councillors that head up each area.  
**Resolved:** The Council approved and adopted the updated [Litter Pick Risk Assessment](#).
- b) **Resolved:** To plant a Whitebeam as the replacement tree species and Cllrs Appleby, Johnston and Langford will carry out the soil works.

## 13. Rights of Way Working Group (ROWWG):

- a) **Noted:** Subject to the landowners consent IVPC will supply 2 accessible Kissing Gates on footpath FP31. Cllr Johnston will liaise with Megan from HCC Countryside Access regarding any available grants and investigate any grants available from SDNPA.
- b) **Noted:** Cllr Johnston has purchased the wire and will assist Cllr Jeffes and others with making up and installing boarding to cover saturated muddy sections on footpath 48.

## 14. Open Spaces:

- a) **Noted:** Cllr Porter has contacted Cllr Beresford for quotes and plans for the accessible path that is proposed to run from the car park at Couch Green to The Watercress Way so that she can apply for funding on behalf of The Watercress Way.
- b) **Noted:** Cllr Johnston has carried out the Couch Green playground minor repairs.

## 15. Village Halls:

Martyr Worthy- A new Chairman, Keith Lowden, has been appointed.

Easton- They are keen to engage with National Highways and parish community groups to obtain funding for community hub.

Itchen Abbas and Avington- Nothing to report

## 16. Items for consideration:

## 17. Date and Time of next Full Council Meeting:

Thursday 9<sup>th</sup> April 2026 at 7.00pm at Easton Village Hall

The meeting was closed at 8.40pm.



**Itchen Valley Parish Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

05 March 2026 (2025-2026)

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
128 Staff Costs	20/02/2026		Unity Trust Current		Staff Costs	Victoria Richardson	Z	1,164.24		1,164.24
129 Staff Costs	20/02/2026		Unity Trust Current		Pension	Nest Pensions	Z	51.10		51.10
130 Footpaths	23/02/2026		Unity Trust Current		Footpath Maintenance	Sydenhams	S	14.88	2.98	17.86
131 Open Spaces	26/02/2026		Unity Trust Current		Play Area Inspections	Infinity Playgrounds Ltd.	S	90.00	18.00	108.00
132 Staff Costs	26/02/2026		Unity Trust Current		Staff Costs	HMRC	X	181.51		181.51
133 Bank Fees	28/02/2026		Unity Trust Current		Service Charge	Unity Trust Bank	X	6.00		6.00
134 Highways	03/03/2026		Unity Trust Current		Bus shelter repairs	Alresford Builders' Merchar	S	5.60	1.12	6.72
135 Technology	03/03/2026		Unity Trust Current		Abobe	Victoria Richardson	S	16.64	3.33	19.97
136 Office Expenses	03/03/2026		Unity Trust Current		Office expenses	Victoria Richardson	S	1.62	0.33	1.95
137 Open Spaces	05/03/2026		Unity Trust Current		Grounds Maintenance	Green Smile Ltd	S	216.43	43.29	259.72
<b>Total</b>								<b>1,748.02</b>	<b>69.05</b>	<b>1,817.07</b>

Prepared by: Victoria Richardson  
Name and Role (RFO)

Date: 05/03/26

Approved by: [REDACTED]  
Name and Role

Date: 05/03/26.

Approved by: [REDACTED]  
Name and Role

Date: 5/3/2026