



**Minutes of the Full Council Meeting
held at St. John the Baptist Church Itchen Abbas on
Thursday 14th May 2026 at 7.40pm.**

Members attending:

Cllr Appleby (Chairman), Cllr Andrews, Cllr Johnston, Cllr Moffatt, Cllr Swinstead, Cllr Wolfe.

In attendance:

Cllrs Pinniger and Power Winchester City Council (WCC), Victoria Richardson (Clerk)
Three residents of the Parish.

1. Apologies received:

Itchen Valley Parish Council (IVPC) Cllr Beresford, Cllr Jeffes, Cllr Langford
Hampshire County Council (HCC) Cllr Porter, WCC Cllr Gordon-Smith

2. Declaration of interest:

None

3. Public participation:

Two residents from Martyr Worthy spoke regarding 14.a)

4. Minutes of the last meeting:

Resolved: The minutes of the Full Council Meeting held on 9th April 2026 were approved and signed by the Chairman, with one small text note to a planning address.

5. City and County Councillor Reports:

Noted: Report from WCC was noted.

Cllr Power noted the new constitution of WCC and HCC after the results of the local elections and that a new leader for HCC will be decided on 21st June 2026.

6. Council Matters:

- a) **Noted:** The draft minutes from APM 23rd April 2026 were approved for publication on the website.
- b) **Resolved:** To review and adopt updated [Data protection policy](#) and [s.137 Grant policy](#),
- c) **Resolved:** To review and adopt updated [FOI policy](#) and [publication scheme](#), [Privacy/ SMR](#) notice and [SAR](#) form. **Noted:** to clarify what SMR stands for on the notice before publishing.
- d) **Resolved:** To review the [Data Audit map](#)
- e) **Noted:** Cllr Appleby advised the Council that the HALC County Forum will be taking place on 11th June and requested someone to represent IVPC. The Clerk confirmed she would be attending but still open for a Councillor to also attend.



7. Financial Matters:

- a) **Resolved:** Cllrs Andrews and Johnston reviewed and signed the Bills to Pay (attached)
- b) **Resolved:** Cllr Johnston reviewed and signed the May bank reconciliation (attached)
- c) **Noted:** The Annual Governance & Accountability Return timetable was noted by the meeting.
- d) **Noted:** The Internal Audit Meeting to be held on 18th May 2026 was noted by the meeting.
- e) **Resolved:** To continue with Zurich as IVPC insurer and approve the insurance renewal premium of £1331.51 for 2026/27. Proposed by Cllr Wolfe and seconded by Cllr Johnston.

8. Highways & Transport:

- a) **Noted:** There was no update on progress of repair to bridge parapets at Avington weir.
- b) **Noted:** A request to install white railings at entrances to our villages had been received by the Chairman, which it was agreed could be of benefit to the parish, but there would be a high level of costs to IVPC and a potential issue with maintenance of the verges.
- c) **Noted:** Cllr Wolfe noted that as part of the planned deputation speed limits and other possible traffic controls in Easton would be discussed. He will also investigate informal signs that he has seen in Cheriton, that are sponsored by a local business and promote reduced speed in the villages and are placed on residents verges.
- d) **Noted:** The latest phasing of traffic lights at Winnall is causing more issues for Chapel Lane and surrounding roads. Cllr Wolfe will be discussing with M3/J9 team at the next TMWG Teams meeting.
- e) **Noted:** No reply has been received from Patrick Blogg, Universal Services, HCC regarding the ongoing issues at Chapel Lane.
- f) **Noted:** Philip Wolfe has contacted Gary Westbrook, Chief Executive HCC regarding the upcoming deputation. It was agreed to postpone as there is currently no Portfolio holder at HCC and to rearrange for the next HCC Full Council meeting.
- g) **Noted:** The 67 bus campaign will be promoted on the Itchen List from 15th May 2026.
- h) **Noted:** Cllr Wolfe has submitted article to Itchen Valley News regarding the bus shelter opening at Martyr Worthy and will send to the Hampshire Chronicle.

9. Website:

Noted: Cllr Wolfe noted his intention to try and recruit a 'webmaster' from the parish who could assist the Clerk with updating the website.

10. Law & Order

- a) **Noted:** Cllr Swinstead apologised that he could no longer attend the Crime Prevention meeting. It was agreed that Cllr Wolfe would send a reminder of the event to the Itchen List and Cllr Appleby would assist the Clerk in setting up the hall.

11. Planning applications received up to Thursday 7th May 2026.



Itchen Valley Parish Council

Serving the Communities of Avington, Easton, Itchen Abbas & Martyr Worthy

Application No.	SDNP/26/01331/LIS
Location	Homer Cottage Avington Park Lane Easton Hampshire SO21 1EG
Proposal	To replace 3 ground floor uPVC windows with wooden windows at the rear in keeping with the age of the building.
Comments	No comment

b) **Resolved:** The Minutes of the Emergency Planning Meeting held on 29th April 2026 were approved and signed by the Chairman, with one small text change to punctuation

12. Environment Working Group:

Noted: Cllr Appleby noted the need for the group to meet up again and that Cllr Langford had started to use the thermal heat camera to monitor heat loss from resident's homes. Further work with the camera would have to wait until colder and darker nights in the Autumn.

13. Rights of Way Working Group:

- a) **Resolved:** Cllr Jeffes to offer assistance to Itchen Stoke and Ovington Parish Council with footpath maintenance as an independent volunteer and to agree costs for re-imbursing IVPC for the running costs of the mower. It was noted that a realistic cost should be charged for this work.

14. Open Spaces:

- a) **Resolved:** To approve a request from the Ratcliffe family to plant a commemorative fruit tree at Couch Green and for the family to be responsible for the maintenance of that tree. Permission was also granted to mark the tree with a commemorative plaque.
- b) **Noted:** The bridge walkway on the climbing frame at Couch Green needs one of the log steps to be replaced. The Clerk to arrange quotes and repairs.

15. Village Halls:

Martyr Worthy- nothing to report

Easton- Cllr Wolfe noted that the AGM is on 10th June and Cllr Appleby will be contacting their Chairman, Harry Smith, about the issues with double booking meeting rooms.

Itchen Abbas and Avington- nothing to report as Cllr Langford not in attendance.

16. Items for Consideration:

South Downs National Park Local Plan consultation until 23rd June 2026.

17. Date and Time of next Full Council Meeting:

Thursday 4th June at 7.00pm at Itchen Abbas & Avington Village Hall

The meeting was closed at 8.45pm.

Itchen Valley Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
7 Staff Costs	19/04/2026		Unity Trust Current		Staff Costs	Victoria Richardson	X	1,206.84		1,206.84
8 Staff Costs	19/04/2026		Unity Trust Current		Pension	Nest Pensions	X	55.48		55.48
9 Street Lighting	21/04/2026		Unity Trust Current		Street Lighting	Hampshire County Council	S	175.18	35.03	210.21
10 Subscriptions	21/04/2026		Unity Trust Current		Membership Fees	Hampshire Association of L	X	531.00		531.00
11 Hall Hire	27/04/2026		Unity Trust Current		Hall Hire	Itchen Abbas & Avington V	X	5.00		5.00
12 Highways	27/04/2026		Unity Trust Current		Bus shelter repairs	Clfr Patrick Appley	S	28.89	5.78	34.67
13 Bank Fees	30/04/2026		Unity Trust Current		Service Charge	Unity Trust Bank	X	7.00		7.00
14 Highways	06/05/2026		Unity Trust Current		Bus shelter repairs	Sydenhams	S	22.24	4.45	26.69
15 Highways	06/05/2026		Unity Trust Current		Bus shelter repairs	Sydenhams	S	48.49	9.70	58.19
16 Open Spaces	06/05/2026		Unity Trust Current		Grounds Maintenance	Green Smile Ltd	S	222.93	44.59	267.52
17 Highways	06/05/2026		Unity Trust Current		Bus shelter repairs	Alresford Builders' Merchar	S	24.18	4.84	29.02
18 Staff Costs	06/05/2026		Unity Trust Current		PAYE/NI	HMRc	X	208.28		208.28
19 Office Expenses	06/05/2026		Unity Trust Current		Office expenses	Victoria Richardson	S	3.67	0.73	4.40
20 Technology	06/05/2026		Unity Trust Current		Aboobe	Victoria Richardson	S	16.64	3.33	19.97
21 Highways	06/05/2026	FCM 9th April 2026 7.d)	Unity Trust Current		Bus shelter repairs	Alresford Men's Shed	X	200.00		200.00
22 Office Expenses	06/05/2026		Unity Trust Current		Office expenses	Society of Local Council Clk	X	149.40		149.40
23 Footpaths	07/05/2026		Unity Trust Current		Footpath Maintenance	Clfr Scot Johnston	S	53.85	10.77	64.62
24 Open Spaces	07/05/2026		Unity Trust Current		Grounds Maintenance	Clfr Scot Johnston	S	46.46	9.30	55.76
25 Office Expenses	07/05/2026		Unity Trust Current		Annual Parish Meeting	Clfr Paul Moffatt	X	132.10		132.10
26 Office Expenses	12/05/2026		Unity Trust Current		Office expenses	Victoria Richardson	Z	5.25		5.25
Total								3,142.88	128.52	3,271.40

Itchen Valley Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
		Prepared by:	<u>Victoria Richardson</u>							
					Name and Role Clerk/PTO					
		Approved by:	<u>Stephen Andrews</u>							
					Name and Role					
		Approved by:	<u>Scott Swanson</u>							
					Name and Role					

Date: 13th May 2026

Date: 14/5/26

Date: 14/5/2026

