



**Minutes of the Full Council Meeting
held at Itchen Abbas and Avington Village Hall on
Thursday 4th June 2026 at 7.00pm.**

Members attending:

Cllr Appleby (Chairman), Cllr Andrews, Cllr Johnston, Cllr Moffatt, Cllr Swinstead, Cllr Wolfe.

In attendance:

Cllrs Gordon-Smith and Pinniger Winchester City Council (WCC), Victoria Richardson (Clerk)

1. Apologies received:

Itchen Valley Parish Council (IVPC) Cllrs Beresford, Jeffes and Langford
Hampshire County Council (HCC) Cllr Porter, WCC Cllr Power

2. Declarations of interest.

None

3. Public participation.

None

4. Minutes of the last meeting:

Resolved: The minutes of the Annual Meeting of the Council and Full Council Meeting held on 14th May 2026 were approved and signed by the Chairman.

5. City and County Councillor Reports.

Noted: Reports from HCC and WCC were noted.

Cllr Pinniger noted that the WCC Community Small Grants Schemes are open for application until 29th June and that she has been supporting the work of the Alton Stroke Support group by organising the New Alresford Community Transport to take any residents to the meetings in Alton, with an aim to establish a group in Alresford.

6. Council Matters:

- a) **Noted:** The Clerk will be attending the HALC County Forum 11th June 2026
- b) **Noted:** The Clerk will attend the Local Councils Teams meeting 25th June 2026 and the Chairman is unavailable so requested another Councillor to attend if available.
- c) **Noted:** A resident from Easton had decided against joining the Parish Council for now and Cllrs Wolfe and Swinstead will continue to speak with other residents to encourage them to join. Cllr Johnston will supply an advert to Itchen Valley News advertising the vacancy.
- d) **Noted.** The Chairman congratulated the Clerk on her successful completion of ILCA qualification.

7. Financial Matters:



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- a) **Resolved:** Cllrs Andrews and Johnston reviewed and signed the Bills to Pay(attached)
- b) **Resolved:** Cllr Andrews reviewed and signed the May bank reconciliation (attached)
- c) **Resolved:** Cllr Andrews reviewed and signed the updated regular payments list (attached)
- d) **Resolved:** The Council approved the transfer of £2000 from general reserves to an earmarked reserve for Election costs.
- e) **Noted:** The Internal Audit Report 2025/26 was reviewed, and the Clerk noted the recommendation for all members to carry out a data audit.
- f) **Resolved:** The Annual Governance Statement 2025/26 was approved and signed by the Chairman and Clerk.
- g) **Resolved:** The Accounting Statements 2026/26 were signed by the Chairman.
- h) **Noted:** The period for the Notice of Public rights and publication of Unaudited Annual Governance and Accountability Return is to commence on Monday 8th June and end on Friday 17th July 2026.
- i) **Noted:** To confirm there were no Conflicts of Interest with BDO External Auditor.

8. Highways & Transport:

- a) **Noted:** Cllr Wolfe reported his feedback from M3/J9 Improvement Project and has drafted an email for Cllr Porter and Appleby to send to National Highways highlighting the technologies that are available to improve traffic light phasing at Easton Lane/Winnall roundabout, which he has already sent the research notes to Kathryn Boyce from Volker Fitzpatrick/Balfour Beatty.
- b) **Noted:** The next two meetings of HCC are 16th July and 1st October and unfortunately Philip Wolfe, who had volunteered to be the lead spokesperson for the Deputation regarding Easton traffic issues, is unavailable for the July meeting.
- c) **Noted:** Cllr Wolfe has promoted the campaign tool in Itchen Valley News, Itchen List and local community Facebook groups. He will also send a link to WCC Councillors to include it in their newsletter, as the more the public engage with the campaign the greater chance of supplying useful data regarding demand for an improved 67 bus service to HCC and Stagecoach.
- d) **Noted:** Cllr Appleby noted the success of the Speed Indication Device (SID) located at Graces Farm in reducing the speed of traffic at that junction. Cllrs Wolfe and Johnston offered assistance to move the device and to download the data recorded from the SID to old IVPC laptop for analysis and passing the information onto the Police.

9. Website:

- a) **Noted:** Cllr Wolfe to speak with two residents who he thinks might be able to assist with the webmaster role, even if they can't commit to joining the Council.

10. Law and Order:

- a) **Noted:** Cllr Appleby noted that he had received positive feedback from some of the residents who attended the Crime Prevention meeting.
- b) **Noted:** Cllr Swinstead reported that Hampshire Constabulary have new camera vans in



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operation and the Police are now able to test drivers for the presence of Nitrous Oxide.

11. Planning applications received up to Friday 29th May 2026.

Application No.	26/00935/HOU
Location	Itchen Down Farm House , Northington Road, Itchen Abbas Winchester, Hampshire, SO21 1BS
Proposal	Replacement of the oak framed extension with a flat roof and new arched screen walls.
Comments	No comment

Application No.	SDNP/26/01651/HOUS
Location	White Gates, Avington Park Lane, Easton, Hampshire, SO21 1EE
Proposal	Install oak frame garden workshop under clay tile roof
Comment	No comment

- a) **Noted:** IVPC will not be commenting on the South Downs National Park Local Plan consultation that runs until 23rd June 2026, as there were no new additions to our area.

12. Environment Working Group.

- a) **Noted:** Cllr Appleby had received communication from the new liaison officer at Southern Water and is due to receive project update after 12th June on the Avington Sewage Pumping Station. Cllr Pinniger asked for a summary to be sent to her, and to Danny Chambers MP, who has been kept informed of the project delays by IVPC. Cllr Johnston will also send a report to Cllr Pinniger regarding continuing issues with burst water pipes within the Parish in order for her to take up the matter with Southern Water.

13. Rights of Way Working Group.

- a) **Noted:** Cllrs Johnston and Jeffes are to confirm when they will construct boards to cover wet muddy sections on Footpath 48.
- b) **Noted:** Cllr Johnston confirmed that Cllr Jeffes had mown 1.2 miles of footpaths for IVPC in May.

14. Open Spaces:

- a) **Noted:** Cllr Appleby confirmed that he had supplied details of local ecologists to Cllr Beresford to progress with the planning application for the Couch Green development project. Cllr Moffat will contact William Gray to organise the next 'topping' of the field.
- Noted:** The Clerk will be attending the Free Grass Pitch improvement workshop being hosted by WCC and Hampshire FA on 23rd June.
- b) **Resolved:** The Clerk has arranged for Foard Maintenance Services to replace the damaged logs on the bridge walkway of the climbing frame at Couch Green on 5th June 2026 for £176.40. The bridge has been sealed off until this work has been completed.



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Noted: The crossbeam on the Nest swing at Couch Green needs replacing and the Clerk is waiting for quotes to be supplied. The swing has been removed to prevent use whilst awaiting repair.

Noted: Cllr Appleby to repair one of the posts of the flat swing at Old School Field, Church Lane, Easton. He also noted the need to budget for replacement of several wooden supports for this play equipment over the next few years. The Clerk will obtain quotes so this can be included in 27/28 budget setting.

Noted: Noticeboards. The Easton noticeboard has been repaired by Alresford Men's Shed and is with Cllr Appleby to finish. (fitting new Perspex to the doors, cork pinboards and staining it). Cllr Langford will repair the latch and repaint the Avington noticeboard.

15. Village Halls.

Easton- Cllrs Swinstead and Wolfe will be attending the AGM on 10th June 2026.

Martyr Worthy- Nothing to report

Itchen Abbas & Avington- Nothing to report

16. Items for Consideration.

None

17. Date and Time of the next Full Council Meeting:

Thursday 2nd July at 7.00pm at Itchen Abbas & Avington Village Hall

The meeting closed at 8.40pm.

Itchen Valley Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

04 June 2026 (2026-2027)

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
27 Highways	20/05/2026	FCM 5th February 2026 8.c)	Unity Trust Current		Replacement signpost	Leander Architectural	S	3,550.00	710.00	4,260.00
28 Staff Costs	22/05/2026		Unity Trust Current		Staff Costs	Victoria Richardson	X	1,206.84		1,206.84
29 Audit/Payroll	22/05/2026		Unity Trust Current		Audit	Do the Numbers	E	320.00		320.00
30 Staff Costs	22/05/2026		Unity Trust Current		Pension	Nest Pensions	X	55.48		55.48
31 Insurance	26/05/2026	FCM 14th May 2026 7.e)	Unity Trust Current		Insurance	Zurich Municipal	X	1,331.51		1,331.51
32 Hall Hire	01/06/2026		Unity Trust Current		Hall Hire	Marbyr Worthy Village Hall	E	20.00		20.00
33 Staff Costs	01/06/2026		Unity Trust Current		PAYE/NI	HMRC	X	208.28		208.28
34 Technology	01/06/2026		Unity Trust Current		Abohe	Victoria Richardson	S	16.64	3.33	19.97
35 Office Expenses	01/06/2026		Unity Trust Current		Office expenses	Victoria Richardson	S	3.67	0.73	4.40
36 Bank Fees	31/05/2026		Unity Trust Current		Service Charge	Unity Trust Bank	X	7.00		7.00
37 Footpaths	03/06/2026		Unity Trust Current		Petrol	Cllr Chris Jeffes	S	43.71	8.74	52.45
38 Footpaths	03/06/2026		Unity Trust Current		Footpath Maintenance	Cllr Chris Jeffes	S	82.07	16.43	98.50
39 Hall Hire	04/06/2026		Unity Trust Current		Hall Hire	Itchen Abbas & Avington V	X	20.00		20.00
Total								6,865.20	739.23	7,604.43

Prepared by: Victoria Richardson Date: 04/06/26

Name and Role Clerk / RFO

Approved by: Stephen Andrew Date: 04/06/26

Name and Role

Approved by: Sean Sullivan Date: 04/06/26

Name and Role

Itchen Valley Parish Council

Prepared by: Victoria Richardson
Name and Role (Clerk/RFO etc)

Date: 02/06/26

Approved by: Stephen Andrews
Name and Role (RFO/Chair of Finance etc)

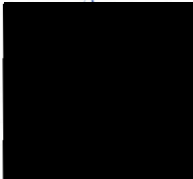
Date: 04/06/26

Bank Reconciliation at 31/05/2026			
	Cash in Hand 01/04/2026		50,297.85
	ADD Receipts 01/04/2026 - 31/05/2026		20,593.39
			70,891.24
	SUBTRACT Payments 01/04/2026 - 31/05/2026		11,300.31
A	Cash in Hand 31/05/2026 (per Cash Book)		59,590.93
	Cash in hand per Bank Statements		
	Petty Cash 31/05/2026	0.00	
	Unity Trust Current 31/05/2026	16,061.15 ✓	
	Unity Trust Reserve 31/05/2026	43,585.26 ✓	
			59,646.41
	Less unrepresented payments		55.48
			59,590.93
	Plus unrepresented receipts		
B	Adjusted Bank Balance		59,590.93
A = B Checks out OK			

Regular Payments

Regular Payments allows you to set up payments that are paid regularly, e.g. monthly phone bill. Click Apply to create transactions from your regular Receipts and Payments list.

Date	Tender	Total	Description	Supplier	Bank	Cost Codes
30.04.2026	ONLINE PAYMENT	£7.00	Service Charge	Unity Trust Bank	Unity Trust Current	Bank Fees
01.04.2026	ONLINE PAYMENT	£19.97	Abobe	Victoria Richardson	Unity Trust Current	Technology
01.04.2026	ONLINE PAYMENT	£4.40	Office expenses	Victoria Richardson	Unity Trust Current	Office Expenses
31.03.2026	ONLINE PAYMENT	£108.00	Play Area Inspections	Infinity Playgrounds Ltd.	Unity Trust Current	Open Spaces
31.03.2026	ONLINE PAYMENT	£20.00	Hall Hire	Itchen Abbas & Avington Village Hall	Unity Trust Current	Hall Hire
30.04.2026	ONLINE PAYMENT	£208.28	PAYE/NI	HMRC	Unity Trust Current	Staff Costs
30.04.2026	ONLINE PAYMENT	£55.48	Pension	Nest Pensions	Unity Trust Current	Staff Costs
30.04.2026	ONLINE PAYMENT	£1,206.84	Staff Costs	Victoria Richardson	Unity Trust Current	Staff Costs
01.04.2026	ONLINE PAYMENT	£267.52	Grounds Maintenance	Green Smile Ltd	Unity Trust Current	Open Spaces



04/06/26