



**Minutes of the Full Council Meeting
held at Itchen Abbas and Avington Village Hall on
Thursday 3rd September 2026 at 7.00pm.**

Members attending:

Cllr Appleby (Chairman), Cllr Beresford, Cllr Jeffes, Cllr Johnston, Cllr Langford, Cllr Moffatt, Cllr Swinstead.

In attendance:

Cllr Gordon-Smith Winchester City Council (WCC) Cllr Porter Hampshire County Council (HCC)
Victoria Richardson (Clerk)

1. Apologies received:

Itchen Valley Parish Council (IVPC) Cllr Andrews
WCC Cllrs Power and Pinniger

2. Declarations of interest:

None

3. Public participation:

None

4. Minutes of the last meeting:

Resolved: The minutes of the Full Council Meeting held on 2nd July 2026 and the Emergency Planning Meeting held on 3rd August 2026 were approved and signed by the Chairman.

5. City and County Councillor Reports:

Noted: Reports from WCC and HCC were noted.

Cllr Gordon-Smith reported that the first phase of the Central Winchester Regeneration scheme had been approved at Cabinet and WCC will be proceeding with an application for planning permission early next year. He noted the importance of it proceeding at this stage, ahead of spring, when the Mid- Hampshire Unitary Authority will come into effect. Cllr Porter noted that HCC have been reviewing the effectiveness of M Groups methods to repair the roads and to compare them to other authorities for an improvement in pothole management. She also noted the availability of grants for residential areas in the Valley to install EV street chargers and encouraged residents to apply to HCC for funding.

6. Council Matters:

- a) **Noted.** The chairman noted the resignation of Cllr Wolfe and the meeting commented on the excellent write up that Cllr Wolfe had published in the Itchen Valley News (IVN) regarding the role of a Parish Councillor to encourage residents to apply to the vacancies.
- b) **Noted.** IVPC decided not to pursue a single ward parish council for now.



7. Financial Matters:

- a) **Resolved:** Cllr Johnston approved the July and August Bank Reconciliation (attached)
- b) **Resolved:** Cllrs Johnston and Moffatt approved the Bills to Pay (attached)
- c) **Resolved:** To approve the s.137 grant application from Citizens Advice Winchester for £800 for financial year 2026/27.
- d) **Resolved:** To approve Kiss Tree Management to proceed in the Autumn with a tree survey report for Couch Green and King George Vth Playing Field for £430 and offer her services to MacPherson Easton Schoolfield Trust (MEST) for Old School Field for £100.
- e) **Resolved:** To reimburse insurance cost of £380.75 to the Trustees of MEST under our existing license arrangement.
- f) **Resolved:** To advertise Boomtown Grant application schedule in IVN, as well as IVPC website for applications by end of October for review at Full Council Meeting 5th November 2026.
- g) **Noted:** The Council noted the satisfactory Conclusion of Audit and External Audit report.

8. Highways & Transport:

- a) **Noted:** Cllr Appleby reported the latest progress on M3/J9 Improvement project, especially the recent weekend closure of the Winnall roundabout which went smoothly and acknowledged the continuing good communications from the two main contractors running the project for National Highways.
- b) **Noted:** The Council agreed to apply to HCC Passenger Transport Services for grant funding for a new bus shelter on the south side of the road at Couch Green. The Clerk to apply and investigate permissions required for a new site.
- c) **Noted:** Cllr Langford confirmed no interest from Avington village for the sponsored village speed signs and IVPC had not heard from Philip Wolfe regarding Easton requirements for signs.
- d) **Resolved:** To establish a working group for Highways & Transport to include Cllr Appleby, David Wolfe, Philip Wolfe, Stuart Barr and Richard Turner. Any recommendation for action or to use IVPC funds would need approval by IVPC at Full Council meetings.
- e) **Noted:** Cllrs Appleby and Porter with David Wolfe will be meeting with Cllr Forster, Executive Member for Highways and Passenger Transport HCC on 17th September at The Cricketers, Easton, to discuss the ongoing traffic issues in Easton.

9. Website:

Noted: The Clerk is continuing to regularly update the website with ongoing traffic and road closure information.

10. Law & Order

Noted: Cllr Langford reported back on his meeting with PSCO Mills regarding the establishment of a Community Speed Watch group. The scheme is volunteer led and requires a minimum of six volunteers, including a team leader. Cllr Appleby confirmed he is happy to act as the representative from IVPC. Volunteers will be required to undertake online training and the scheme will need to purchase equipment. The Clerk will investigate opportunities to support the



initiative through grant funding. A resident of Itchen Abbas has confirmed that there are sufficient volunteers to proceed with establishing the group and IVPC confirmed support for the initiative.

Noted: Cllr Swinstead has contacted PC Hurt to ask for additional camera vans to monitor speed through Itchen Abbas and although he has not received a response Cllr Mofatt reported having seen additional vans.

11. Planning applications received up to Monday 24th August 2026 and any other planning issues.

Application No.	SDNP/26/02640/LIS
Location	The Mill House, Lower Chilland Lane, Martyr Worthy, Hampshire, SO21 1EB
Proposal	Demolish and rebuild identically a chimney at the Mill House.
Comments	No comment

Application No.	SDNP/26/ 03014 FUL / 03284 LIS
Location	Easton Lodge, Avington Park, Avington, SO21 1DF
Proposal	Replacement of existing timber clad garage with green oak framed building including loft studio accommodation.
Comment	No comment.

- a.) **Noted:** Cllr Langford noted that SDNPA are seeking approval for their Local Plan that would see a policy for Rural Exception Sites to allow 30% market housing and 70% affordable housing. There has to be a community need and support, and SDNPA's preferred option is a Community Land Trust Model.
- b.) **Noted:** Cllr Langford reported that the Hampshire Minerals and Waste Plan update shows the 'wastewater' site in Avington. Although IVPC have continued to write to Southern Water, including Danny Chambers MP on correspondence, no further action has been taken regarding the installation of the pump. Cllr Langford will contact South Downs National Park Authority (SDNPA) to see what additional support they can offer and re-engage with Southern Water and Danny Chambers MP to get issue resolved.

12. Environment Working Group (EWG)

Noted: The EWG group to contact Martin Burton from Upper Itchen Restoration Group (UIRG) to organise a talk for residents regarding the pollution from domestic septic tanks that are damaging the rivers and advise on alternative products to reduce the pollution.

13. Rights of Way Working Group (ROWWG)

Noted: The ROW report was noted and Cllr Johnston reported that 6 miles of paths were mowed by Cllr Jeffes in July with no mowing being required in August due to lack of rain. Cllr Jeffes has installed new kissing gate at footpath 22 and will install floating boardwalk on footpath 48 in the Autumn. The damage to the bridge railings at Martyr Worthy has been reported to HCC.

Resolved: Cllr Porter offered the services from a volunteer group from The Watercress Way to



replace the steps that lead up on the to the old railway footpath from Chillandham Lane.

14. Open Spaces

- a) **Noted.** Cllr Appleby reported on the gate access and locks at Couch Green and that he has sent letter to residents advising of the need for access due to emergency service access and will put up the No Parking noticeboard.
Cllr Moffat will organise a quote for replacing the fencing alongside the south-west pedestrian gate at Couch Green.
- b) **Resolved:** To proceed with Foard Maintenance to replace vehicle access gate post and reattach hinge and gate for £160.00
Resolved: To proceed with minor maintenance works for playground equipment at Couch Green and Church Lane for a total of £499.00 and to replace information noticeboards at both playgrounds for £ 159.30.
- c) **Noted:** Cllr Beresford noted that IVPC had been unsuccessful this time with the application to SDNPA for a CIL grant to develop Couch Green. The clerk will contact Nikki Allen at SDNPA for feedback and arrange meeting with Cllrs Beresford and Porter to agree next steps.
- d) **Noted:** The Clerk had received a request from a member of the public, who developed promotion of the Three Castles Path, to attach a signpost at Old School Field. The clerk will advise that this is a matter for MacPherson Easton Schoolfield Trust (MEST) and pass on their details.
- e) **Resolved:** The Clerk had received a request from a resident to remove the ragwort at Couch Green, which the Council has decided to leave as an important wildlife plant for butterflies and will continue to 'top' the field at the end of the month. Cllr Moffatt to organise with the Greys.

15. Village Halls:

Martyr Worthy- nothing to report.

Easton- A new fitness class has started at Easton and they are investigating income that could be raised by installing a parcel collection point.

Itchen Abbas & Avington- The decorating and refurbishment of the flooring has been completed at a cost of £10,000 and they now need to purchase a new cooker and are looking into grants available.

16. Items for Consideration:

Cllr Langford to attend online SDNPA Parish meeting.

17. Date and Time of next Full Council Meeting:

Thursday 1st October 2026 at 7.00pm at Itchen Abbas & Avington Village Hall

The meeting was closed at 9.05pm.

Itchen Valley Parish Council

Prepared by: Victoria Richardson
Name and Role (Clerk/RFO etc)

Date: 05/08/26

Approved by: Scot Johnston
Name and Role (RFO/Chair of Finance etc)

Date: 03/07/26

Bank Reconciliation at 31/07/2026			
	Cash in Hand 01/04/2026		50,297.85 ✓
	ADD Receipts 01/04/2026 - 31/07/2026		22,107.88
			72,405.73
	SUBTRACT Payments 01/04/2026 - 31/07/2026		18,082.59
A	Cash in Hand 31/07/2026 (per Cash Book)		54,323.14
	Cash in hand per Bank Statements		
	Petty Cash 31/07/2026	0.00	
	Unity Trust Current 31/07/2026	11,117.26 ✓	
	Unity Trust Reserve 31/07/2026	43,797.16 ✓	
			54,914.42
	Less unrepresented payments		591.28
			54,323.14
	Plus unrepresented receipts		
B	Adjusted Bank Balance		54,323.14 ✓
A = B Checks out OK			

Itchen Valley Parish Council

Prepared by: Victoria Richardson
Name and Role (Clerk/RFO etc)

Date: 02/09/26

Approved by: Scott Johnston
Name and Role (RFO/Chair of Finance etc)

Date: 03/09/26

Bank Reconciliation at 31/08/2026			
	Cash in Hand 01/04/2026		50,297.85 ✓
	ADD Receipts 01/04/2026 - 31/08/2026		22,107.88
			72,405.73
	SUBTRACT Payments 01/04/2026 - 31/08/2026		20,471.72
A	Cash in Hand 31/08/2026 (per Cash Book)		51,934.01
	Cash in hand per Bank Statements		
	Petty Cash 31/08/2026	0.00	
	Unity Trust Current 31/08/2026	8,136.85 ✓	
	Unity Trust Reserve 31/08/2026	43,797.16 ✓	
			51,934.01
	Less unrepresented payments		
			51,934.01
	Plus unrepresented receipts		
B	Adjusted Bank Balance		51,934.01 ✓
A = B Checks out OK			

Ichen Valley Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
56 Notice Boards	03/07/2026	FCM 2nd July 7 d)	Unity Trust Current		Notice Board Repairs	Alresford Men's Shed	X	42.00		42.00 ✓
57 Open Spaces	14/07/2026	FCM 4th June 2026 7.c)	Unity Trust Current		Grounds Maintenance	Green Smile Ltd	S	222.93	44.59	267.52 ✓
58 Hall Hire	14/07/2026	FCM 4th June 2026 7.c)	Unity Trust Current		Hall Hire	Itchen Abbas & Avington V	X	20.00		20.00 ✓
59 Notice Boards	14/07/2026		Unity Trust Current		Notice Board Repairs	Alresford Builders' Merch	S	40.36	8.07	48.43 ✓
60 Staff Costs	20/07/2026	FCM 4th June 2026 7.c)	Unity Trust Current		Staff Costs	Victoria Richardson	X	1,206.84		1,206.84 ✓
61 Staff Costs	20/07/2026	FCM 4th June 2026 7.c)	Unity Trust Current		Pension	Nest Pensions	X	55.48		55.48 ✓
62 Staff Costs	20/07/2026	FCM 4th June 2026 7.c)	Unity Trust Current		PAYE/NI	HMRC	X	208.28		208.28 ✓
63 Footpaths	22/07/2026	FCM 2nd July 13. b)	Unity Trust Current		Footpath Maintenance	WGM	S	180.83	36.17	217.00 ✓
64 Open Spaces	29/07/2026	FCM 8th January 2026 14.c)	Unity Trust Current		Play Area Inspections	Winchester City Council	S	117.00	23.40	140.40 ✓
65 Audit/Payroll	30/07/2026		Unity Trust Current		Audit	BDO LLP	S	315.00	63.00	378.00 ✓
66 Hall Hire	30/07/2026		Unity Trust Current		Hall Hire	Itchen Abbas & Avington V	X	5.00		5.00 ✓
67 Bank Fees	31/07/2026		Unity Trust Current		Service Charge	Unity Trust Bank	X	7.00		7.00 ✓
Total								2,420.72	175.23	2,595.95

Prepared by: Victoria Richardson Date: 05/08/26

Name and Role CIEL RFO

Approved by: Scot Johnson Date: 03/09/26

Name and Role

Approved by: [Redacted] Date: 3-9-26

Name and Role

Itchen Valley Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
68 Open Spaces	06/08/2026		Unity Trust Current		Playground maintenance	Foard Building & Maintenance	X	682.18		682.18 ✓
69 Open Spaces	06/08/2026	FCM 4th June 2026 7.c)	Unity Trust Current		Grounds Maintenance	Green Smile Ltd	S	222.93	44.59	267.52 ✓
70 Office Expenses	01/09/2026		Unity Trust Current		Printer Cartridges	Victoria Richardson	S	133.30	26.66	159.96 ✓
71 Office Expenses	17/08/2026	FCM 4th June 2026 7.c)	Unity Trust Current		Office expenses	Victoria Richardson	S	3.67	0.73	4.40 ✓
72 Technology	17/08/2026	FCM 4th June 2026 7.c)	Unity Trust Current		Adobe	Victoria Richardson	S	16.64	3.33	19.97 ✓
73 Technology	17/08/2026	FCM 4th June 2026 7.c)	Unity Trust Current		Adobe	Victoria Richardson	S	16.64	3.33	19.97 ✓
74 Notice Boards	01/09/2026		Unity Trust Current		Notice Board Repairs	Airesford Builders' Merch	S	6.90	1.38	8.28 ✓
75 Staff Costs	24/08/2026	FCM 4th June 2026 7.c)	Unity Trust Current		Staff Costs	Victoria Richardson	X	1,206.84		1,206.84 ✓
76 Staff Costs	12/08/2026	FCM 4th June 2026 7.c)	Unity Trust Current		Pension	Nest Pensions	X	55.48		55.48 ✓
77 Highways	24/08/2026	FCM 6th November 8.d)	Unity Trust Current		Speed Indicator Mounting	Elan City Ltd	S	104.81	20.96	125.77 ✓
78 Staff Costs	01/09/2026		Unity Trust Current		PAYE/NI	HMRC	X	208.28		208.28 ✓
79 Bank Fees	31/08/2026		Unity Trust Current		Service Charge	Unity Trust Bank	X	7.00		7.00 ✓
80 Open Spaces	02/09/2026	FCM 2nd July 14.c)	Unity Trust Current		Playground maintenance	Foard Building & Maintenance	E	265.00		265.00 ✓
Total								2,929.67	100.98	3,030.65

Prepared by: Victoria Richardson Date: 02/09/26

Approved by: Scott Sawtton Date: 03/09/26

Approved by: [Redacted] Date: 3.9.26